



2016 Course Schedule

HUMAN RESOURCES DIVISION

HR Big Picture

<u>DATE</u>	<u>REQUIRED COURSES</u>	<u>INSTRUCTOR</u>	<u>TIME</u>
March 23, 2016	HR Overview	Kim Aydlette	9:00 AM- 12:00 PM
March 23, 2016	Workforce Planning	Heather Kever	1:00 PM- 4:00 PM
March 24, 2016	Ethics & HR	Kim Aydlette	9:00AM- 12:00 PM

HR Functions

<u>DATE</u>	<u>REQUIRED COURSES</u>	<u>INSTRUCTOR(S)</u>	<u>TIME</u>
April 5, 2016	Job Analysis	Jeanette Hornsby	9:00 AM- 4:00 PM
May 12, 2016	Recruitment & Selection	Chrissy Carraway	9:00 AM- 12:00 PM
May 12, 2016	Compensation	Kevin Paul/Kelly Watkins	1:00 PM- 4:00 PM
June 14, 2016	Employee Relations	Debbie Clark & Cheryl Hinson	9:00 AM- 4:00 PM
June 15, 2015	Performance Management	Joseph Miller	9:00 AM- 4:00 PM
August 3, 2016	Human Performance	Jeanette Hornsby	9:00 AM- 1:45 PM
August 3, 2016	Needs Assessment	Jeanette Hornsby	2:00 PM- 4:00 PM
August 4, 2016	Developmental Strategies	Dene DuPre	9:00 AM-4:00PM

Retention & Accountability

<u>DATE</u>	<u>REQUIRED COURSES</u>	<u>INSTRUCTOR(S)</u>	<u>TIME</u>
September 15, 2016	HR Metrics	Nathan Strong	9:00 AM- 12:00 PM
September 15, 2016	Retaining Employees	Heather Kever	1:00 PM- 4:00 PM