

AGENCY NAME:	State Election Commission		
AGENCY CODE:	E28	SECTION:	101



Fiscal Year 2017-18 Agency Budget Plan

FORM A – SUMMARY

RECURRING FUNDS (FORM B DECISION PACKAGES)	My agency is submitting the following recurring decision packages listed in <u>priority order</u> (Form B): <div style="font-size: 1.2em; margin-top: 5px;">11518, 11571, 11574, 11577, 11580, 11583, 11586</div> For FY 2017-18, my agency is (mark "X"): <input checked="" type="checkbox"/> Requesting a net increase in recurring General Fund appropriations. <input type="checkbox"/> Not requesting a net increase in recurring General Fund Appropriations.
CAPITAL & NON-RECURRING FUNDS (FORM C DECISION PACKAGES)	My agency is submitting the following one-time decision packages listed in <u>priority order</u> (Form C): <div style="font-size: 1.2em; margin-top: 5px;">11598, 11601</div> For FY 2017-18, my agency is (mark "X"): <input checked="" type="checkbox"/> Requesting capital and/or non-recurring funds. <input type="checkbox"/> Not requesting capital and/or non-recurring funds.
PROVISOS (FORM D)	For FY 2017-18, my agency is (mark "X"): <input checked="" type="checkbox"/> Requesting a new proviso and/or substantive changes to existing provisos. <input type="checkbox"/> Only requesting technical proviso changes (such as date references). <input type="checkbox"/> Not requesting any proviso changes.

Please identify your agency's preferred contacts for this year's budget process.

	<u>Name</u>	<u>Phone</u>	<u>Email</u>
PRIMARY CONTACT:	Janet Reynolds	(803) 734-9069	jreynolds@elections.sc.gov
SECONDARY CONTACT:	Marci Andino	(803) 734-9060	marci@elections.sc.gov

I have reviewed and approved the enclosed FY 2017-18 Agency Budget Plan, which is complete and accurate to the extent of my knowledge.

	<u>Agency Director</u>	<u>Board or Commission Chair</u>
SIGN/DATE:		
TYPE/PRINT NAME:	Marci Andino	Billy Way, Jr.

This form must be signed by the department head – not a delegate.

AGENCY NAME:	State Elections Commission		
AGENCY CODE:	E280	SECTION:	101

FORM B – PROGRAM REVISION REQUEST

DECISION PACKAGE	11518
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Provide the decision package number issued by the PBF system ("Governor's Request").

TITLE	Supervise the Conduct of County Boards of Voter Registration and Elections and Conduct County Compliance Audits
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Provide a brief, descriptive title for this request.

AMOUNT	\$201,000
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What is the net change in requested appropriations for FY 2017-18? This amount should correspond to the decision package's total in PBF across all funding sources.

ENABLING AUTHORITY	S.815/Act.196 of 2014
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What specific state or federal statutory, regulatory, and/or administrative authority established this program? Is this decision package prompted by the establishment of or a revision to that authority? Please avoid citing general provisions of law where possible, and instead cite to the most specific legal authority supporting the request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:
	<input type="checkbox"/> (Base Adjustment) Allocation of statewide employee benefits.
	<input type="checkbox"/> (Base Adjustment) Realignment within existing programs and lines.
	<input type="checkbox"/> (Base Adjustment) Restructuring of agency programs – <i>requires pre-approval.</i>
	<input type="checkbox"/> IT Technology/Security related
	<input type="checkbox"/> Consulted DTO during development
	<input type="checkbox"/> Related to a Non-Recurring request – If so, Decision Package # _____
	<input type="checkbox"/> Change in cost of providing current services to existing program audience.
	<input type="checkbox"/> Change in case load / enrollment under existing program guidelines.
	<input type="checkbox"/> Non-mandated change in eligibility / enrollment for existing program.
	<input type="checkbox"/> Non-mandated program change in service levels or areas.
	<input type="checkbox"/> Proposed establishment of a new program or initiative.
	<input type="checkbox"/> Loss of federal or other external financial support for existing program.
<input checked="" type="checkbox"/> Exhaustion of fund balances previously used to support program.	

RECIPIENTS OF FUNDS	The SEC would be the recipient of the funds and they would be used to continue to implement the supervise counties/compliance audit program throughout the state.
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

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ACCOUNTABILITY OF FUNDS	<p>Several agency objectives are supported by the supervise counties/compliance audit program. While objectives 2.5.1, 2.5.2, 2.5.3, 2.7., 3.2.1, 3.2.2, and 3.2.3 are specifically addressed by the program, all objectives are within the scope of the duties and responsibilities of the program. The long-term effect of the program will be increased accountability, transparency, increased voter confidence and better run elections. This request is specifically for personal service funds which were not appropriated to the level required in previous year's request in order to provide salaries for five area representatives to cover all counties within the entire State. The positions have been appropriated, but the funding for those positions has not.</p>
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What specific agency objective, as outlined in the agency's accountability report, does this funding request support? How would this request advance that objective?

POTENTIAL OFFSETS	<p>None</p>
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For decision packages that request non-mandatory funding increases to programs or initiatives, please identify a potential offset within an existing lower priority or ineffective program(s).

MATCHING FUNDS	<p>There are no matching funds available for this program.</p>
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Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source, amount, and terms of the match requirement.

FUNDING ALTERNATIVES	<p>The SEC has reviewed all other resources and does not have any other funding sources which can be used to continue to implement this program.</p>
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What other possible funding sources were considered? Could this request be met in whole or in part with the use of other resources, including fund balances? If so, please comment on the sustainability of such an approach.

AGENCY NAME:	State Elections Commission		
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SUMMARY	<p>In 2014 S.815/Act.196 was passed significantly changing the responsibilities of the Agency by requiring the SEC to supervise county boards of voter registration and elections. The SEC is required to perform compliance audits and other post-election analysis to determine if county boards are compliant with state and federal laws, as well as, SEC policies and procedures. The Agency is also tasked with preparing audit reports, making recommendations for improvement and overseeing corrective actions. If the county is found to be noncompliant or is unable to certify the results of an election, the SEC can step in and assist a county with certification or with day-to-day operations if necessary.</p> <p>To date, the Agency has received \$625,000 to fund the program. \$742,000 in recurring funds was requested in the FY2015-16 budget request for personal services, benefits and operating funds to implement the program. \$371,000 was appropriated in operating funds. The FY2016-17 budget request included \$400,000 in recurring funds to continue to implement the program. \$254,000 was provided in the FY2016-17 budget for the SEC; \$179,000 for personal services and \$75,000 for benefits.</p> <p>The SEC is requesting \$201,000 to fully fund salaries (\$176,000) and benefits (\$25,000).</p>
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Using as much detail as necessary to make an informed decision regarding this request, provide a summary of the rationale for the decision package. Why has it been requested? How specifically would the requested funds be used? If the request is related to information security or information technology, explain its relationship to the agency's security or technology plan.

METHOD OF CALCULATION	<p>The SEC is requesting \$201,000 to fully fund salaries and benefits for the Supervise the Conduct of County Boards of Voter Registration and Elections and Compliance Audit program.</p> <p>The amount requested was calculated based on the remaining amount needed for personal services and benefits.</p>
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How was the amount of the request calculated? List the per unit or per FTE costs of implementation. What factors could cause deviations between the request and the amount that could ultimately be required in order to perform the underlying work?

FUTURE IMPACT	<p>The remainder of the funding is required in order to successfully implement the program and provide accountability and transparency to elections.</p>
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Will the state incur any maintenance-of-effort or other obligations by adopting this decision package? What impact will there be on future capital and/or operating budgets if this request is or is not honored? Has a source of any such funds been identified and/or obtained by your agency?

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PRIORITIZATION	<p>With the passage of S.815/A.196 which mandated that the Agency supervise county boards of voter registration and elections and conduct compliance audits, the responsibilities of the Agency was changed significantly. No other funds are available.</p>
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If no or insufficient new funds are available in order to meet this need, how would the agency prefer to proceed? By using fund balances, generating new revenue, cutting other programs, or deferring action on this request in FY 2017-18? Please be specific.

INTENDED IMPACT	<p>The responsibilities for complying with the Act will be ongoing.</p>
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What impact is this decision package intended to have on service delivery and program outcomes, and over what period of time?

PROGRAM EVALUATION	<p>Regional representatives work with county boards of voter registration and elections on an ongoing basis to identify deficiencies and provide necessary training.</p> <p>Following each statewide election the SEC reviews, audits and performs post-election analysis. A report containing the findings and recommendations is issued to the county boards and is also available on the Agency’s website ScVotes.org.</p> <p>The long-term impact of this Act will be greater transparency and accountability and will result in increased voter confidence in the election process and better elections for the citizens of South Carolina.</p>
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How would the use of these funds be evaluated? What specific outcome or performance measures would be used to assess the effectiveness of this program?

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FORM B – PROGRAM REVISION REQUEST

DECISION PACKAGE	11571
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Provide the decision package number issued by the PBF system (“Governor’s Request”).

TITLE	Voter Registration System and Election Infrastructure Security
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Provide a brief, descriptive title for this request.

AMOUNT	\$370,000
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What is the net change in requested appropriations for FY 2017-18? This amount should correspond to the decision package’s total in PBF across all funding sources.

ENABLING AUTHORITY	None
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What specific state or federal statutory, regulatory, and/or administrative authority established this program? Is this decision package prompted by the establishment of or a revision to that authority? Please avoid citing general provisions of law where possible, and instead cite to the most specific legal authority supporting the request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark “X” for all that apply:
	<input type="checkbox"/> (Base Adjustment) Allocation of statewide employee benefits.
	<input type="checkbox"/> (Base Adjustment) Realignment within existing programs and lines.
	<input type="checkbox"/> (Base Adjustment) Restructuring of agency programs – <i>requires pre-approval.</i>
	<input checked="" type="checkbox"/> IT Technology/Security related
	<input type="checkbox"/> Consulted DTO during development
	<input type="checkbox"/> Related to a Non-Recurring request – If so, Decision Package # _____
	<input type="checkbox"/> Change in cost of providing current services to existing program audience.
	<input type="checkbox"/> Change in case load / enrollment under existing program guidelines.
	<input type="checkbox"/> Non-mandated change in eligibility / enrollment for existing program.
	<input type="checkbox"/> Non-mandated program change in service levels or areas.
	<input type="checkbox"/> Proposed establishment of a new program or initiative.
	<input type="checkbox"/> Loss of federal or other external financial support for existing program.
<input type="checkbox"/> Exhaustion of fund balances previously used to support program.	

RECIPIENTS OF FUNDS	SEC
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

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ACCOUNTABILITY OF FUNDS	Objectives 1.2.1, 1.2.2, 1.3.1, 2.3.1, 2.3.2, 2.3.3, 2.5.1, 2.5.2, 2.5.3, 2.7.1.
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What specific agency objective, as outlined in the agency's accountability report, does this funding request support? How would this request advance that objective?

POTENTIAL OFFSETS	None
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For decision packages that request non-mandatory funding increases to programs or initiatives, please identify a potential offset within an existing lower priority or ineffective program(s).

MATCHING FUNDS	There are no matching funds available for this program.
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Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source, amount, and terms of the match requirement.

FUNDING ALTERNATIVES	The SEC has reviewed all other resources and does not have any other funding sources which can be used for this initiative.
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What other possible funding sources were considered? Could this request be met in whole or in part with the use of other resources, including fund balances? If so, please comment on the sustainability of such an approach.

AGENCY NAME:	State Elections Commission		
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SUMMARY	<p>The SEC is proactively taking security measures to protect voters Personally Identifiable Information (PII) and the State’s election infrastructure across all systems used by the forty-six counties, State citizens, and other users. In 2016 across the US, there have been documented attempts to breach voter registration and election systems. As a result of these malicious attempts and attacks, the agency must take measures to avert these cyber, information, and physical security attacks. Partnerships with the Department of Administration (DOA), DOA-DIS, DOA-DTO, SLED, State National Guard, FBI, US Department of Homeland Security, and private vendors have been utilized to conduct agency vulnerability assessments and remediation. The Agency has been advised to better protect all of its network servers that house PII and the election infrastructure.</p> <p>These vulnerability assessments have also determined that Agency staff would benefit from additional cyber and information security training. These funds will also be used to implement an intensive education program for staff through taking related certification courses, and attending classes and workshops.</p>
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Using as much detail as necessary to make an informed decision regarding this request, provide a summary of the rationale for the decision package. Why has it been requested? How specifically would the requested funds be used? If the request is related to information security or information technology, explain its relationship to the agency’s security or technology plan.

METHOD OF CALCULATION	<ul style="list-style-type: none"> • Voter registration system security upgrades and support \$270,000 • Network firewall upgrade and equipment \$ 15,000 • Cloud hosting of public network servers \$ 80,000 • *Cyber and Information Security Trainings/Workshops SEC staff \$ 5,000 <p style="text-align: right;">Total \$370,000</p> <p>*These trainings/workshops are above and beyond those offered by the Department of Administration Division of Technology.</p>
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How was the amount of the request calculated? List the per unit or per FTE costs of implementation. What factors could cause deviations between the request and the amount that could ultimately be required in order to perform the underlying work?

FUTURE IMPACT	<p>Any security breach or unauthorized access of Agency networks or the statewide voter registration system could result in the release of voters’ Personally Identifiable Information (PII), a loss of public trust and confidence in our election system and significant remediation costs.</p>
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Will the state incur any maintenance-of-effort or other obligations by adopting this decision package? What impact will there be on future capital and/or operating budgets if this request is or is not honored? Has a source of any such funds been identified and/or obtained by your agency?

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PRIORITIZATION	No other funds are available.
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If no or insufficient new funds are available in order to meet this need, how would the agency prefer to proceed? By using fund balances, generating new revenue, cutting other programs, or deferring action on this request in FY 2017-18? Please be specific.

INTENDED IMPACT	The prevention of successful malicious attacks against agency systems and the compromise of Personally Identifiable Information (PII) and the State’s election infrastructure.
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What impact is this decision package intended to have on service delivery and program outcomes, and over what period of time?

PROGRAM EVALUATION	The outcome of this security initiative will be to bridge any security gaps that could result in system breaches.
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How would the use of these funds be evaluated? What specific outcome or performance measures would be used to assess the effectiveness of this program?

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FORM B – PROGRAM REVISION REQUEST

DECISION PACKAGE	11577
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Provide the decision package number issued by the PBF system ("Governor's Request").

TITLE	Poll Worker Pay Increase
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Provide a brief, descriptive title for this request.

AMOUNT	\$300,000
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What is the net change in requested appropriations for FY 2017-18? This amount should correspond to the decision package's total in PBF across all funding sources.

ENABLING AUTHORITY	Section 7-13-72 of the SC Code of Laws and Proviso 101.2 of the SC Appropriations Act.
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What specific state or federal statutory, regulatory, and/or administrative authority established this program? Is this decision package prompted by the establishment of or a revision to that authority? Please avoid citing general provisions of law where possible, and instead cite to the most specific legal authority supporting the request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:
	<input type="checkbox"/> (Base Adjustment) Allocation of statewide employee benefits.
	<input type="checkbox"/> (Base Adjustment) Realignment within existing programs and lines.
	<input type="checkbox"/> (Base Adjustment) Restructuring of agency programs – <i>requires pre-approval.</i>
	<input type="checkbox"/> IT Technology/Security related
	<input type="checkbox"/> Consulted DTO during development
	<input type="checkbox"/> Related to a Non-Recurring request – If so, Decision Package # _____
	<input checked="" type="checkbox"/> Change in cost of providing current services to existing program audience.
	<input type="checkbox"/> Change in case load / enrollment under existing program guidelines.
	<input type="checkbox"/> Non-mandated change in eligibility / enrollment for existing program.
	<input type="checkbox"/> Non-mandated program change in service levels or areas.
	<input type="checkbox"/> Proposed establishment of a new program or initiative.
<input type="checkbox"/> Loss of federal or other external financial support for existing program.	
<input type="checkbox"/> Exhaustion of fund balances previously used to support program.	

RECIPIENTS OF FUNDS	The SEC would be the recipient of the funds and the funds would be used to increase pay for poll workers throughout the State.
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

AGENCY NAME:	State Elections Commission		
AGENCY CODE:	E280	SECTION:	101

ACCOUNTABILITY OF FUNDS	Objectives 2.1.1, 2.1.2, 2.1.3, 2.2.1, 2.2.2, 2.2.3, 2.3.1, 2.3.2, 2.3.3, 2.4.1, 2.4.2, 2.4.3, 2.5.1, 2.5.2, 2.5.3, 2.6.1, 2.6.2, 2.6.3, 2.7.1.
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What specific agency objective, as outlined in the agency's accountability report, does this funding request support? How would this request advance that objective?

POTENTIAL OFFSETS	None
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For decision packages that request non-mandatory funding increases to programs or initiatives, please identify a potential offset within an existing lower priority or ineffective program(s).

MATCHING FUNDS	There are no matching funds available.
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Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source, amount, and terms of the match requirement.

FUNDING ALTERNATIVES	None
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What other possible funding sources were considered? Could this request be met in whole or in part with the use of other resources, including fund balances? If so, please comment on the sustainability of such an approach.

AGENCY NAME:	State Elections Commission		
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SUMMARY	<p>Poll workers play a vital role in conducting fair and impartial elections. Currently, poll workers are paid less than minimum wage to carry out their duties. The job of a poll worker has become increasingly more complex requiring a higher skill set than a decade ago.</p> <p>It is becoming increasing difficult for county boards of voter registration and elections to recruit poll workers due to the extremely low pay and the fact that counties are now required to pay poll workers on their payroll and deduct taxes and retirement when applicable.</p> <p>Poll workers are currently paid \$60 per day. The workers are required to work a minimum of 12 -15 hours on the day of the election. Poll worker pay has not been increased since FY2007 when the daily rate was changed from \$50 to \$60.</p>
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Using as much detail as necessary to make an informed decision regarding this request, provide a summary of the rationale for the decision package. Why has it been requested? How specifically would the requested funds be used? If the request is related to information security or information technology, explain its relationship to the agency's security or technology plan.

METHOD OF CALCULATION	<p>The amount being requested increases pay for the day of work for all poll workers to \$75 while maintaining the current amount of \$60 each for training and the clerk's paperwork.</p>
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How was the amount of the request calculated? List the per unit or per FTE costs of implementation. What factors could cause deviations between the request and the amount that could ultimately be required in order to perform the underlying work?

FUTURE IMPACT	<p>The SEC does not anticipate any additional obligations by adoption of this package.</p>
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Will the state incur any maintenance-of-effort or other obligations by adopting this decision package? What impact will there be on future capital and/or operating budgets if this request is or is not honored? Has a source of any such funds been identified and/or obtained by your agency?

AGENCY NAME:	State Elections Commission		
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PRIORITIZATION	N/A
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If no or insufficient new funds are available in order to meet this need, how would the agency prefer to proceed? By using fund balances, generating new revenue, cutting other programs, or deferring action on this request in FY 2017-18? Please be specific.

INTENDED IMPACT	The anticipated impact is that counties will be successful in securing an adequate number of competent poll workers for all elections held in South Carolina.
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What impact is this decision package intended to have on service delivery and program outcomes, and over what period of time?

PROGRAM EVALUATION	The SEC and counties are constantly monitoring the availability of poll workers and both work diligently to ensure that the poll workers are trained properly on an ongoing basis. The result of competent, knowledgeable poll workers would be successful elections throughout South Carolina.
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How would the use of these funds be evaluated? What specific outcome or performance measures would be used to assess the effectiveness of this program?

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FORM B – PROGRAM REVISION REQUEST

DECISION PACKAGE	11580
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Provide the decision package number issued by the PBF system ("Governor's Request").

TITLE	Increase County Boards of Voter Registration and Elections Board Member Stipend
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Provide a brief, descriptive title for this request.

AMOUNT	\$150,000
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What is the net change in requested appropriations for FY 2017-18? This amount should correspond to the decision package's total in PBF across all funding sources.

ENABLING AUTHORITY	Section 7-5-10 of the SC Code of Laws and Provisos 101.1 and 101.7 of the SC Appropriations Act
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What specific state or federal statutory, regulatory, and/or administrative authority established this program? Is this decision package prompted by the establishment of or a revision to that authority? Please avoid citing general provisions of law where possible, and instead cite to the most specific legal authority supporting the request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:
	<input type="checkbox"/> (Base Adjustment) Allocation of statewide employee benefits.
	<input type="checkbox"/> (Base Adjustment) Realignment within existing programs and lines.
	<input type="checkbox"/> (Base Adjustment) Restructuring of agency programs – <i>requires pre-approval.</i>
	<input type="checkbox"/> IT Technology/Security related
	<input type="checkbox"/> Consulted DTO during development
	<input type="checkbox"/> Related to a Non-Recurring request – If so, Decision Package # _____
	<input checked="" type="checkbox"/> Change in cost of providing current services to existing program audience.
	<input type="checkbox"/> Change in case load / enrollment under existing program guidelines.
	<input type="checkbox"/> Non-mandated change in eligibility / enrollment for existing program.
	<input type="checkbox"/> Non-mandated program change in service levels or areas.
	<input type="checkbox"/> Proposed establishment of a new program or initiative.
	<input type="checkbox"/> Loss of federal or other external financial support for existing program.
<input type="checkbox"/> Exhaustion of fund balances previously used to support program.	

RECIPIENTS OF FUNDS	The SEC would be the recipient of the funds to increase stipends for county boards of voter registration and election board members.
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

AGENCY NAME:	State Elections Commission		
AGENCY CODE:	E280	SECTION:	101

ACCOUNTABILITY OF FUNDS	Objectives 1.1.1, 1.1.2, 1.2.1, 1.2.2, 1.3.1, 2.1.1, 2.2.1, 2.1.3, 2.2.1, 2.2.2, 2.2.3, 2.3.1, 2.3.2, 2.3.3, 2.4.1, 2.4.2, 2.4.3, 2.5.1, 2.5.2, 2.5.3, 2.6.1, 2.6.2, 2.6.3, 2.7.1.
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What specific agency objective, as outlined in the agency's accountability report, does this funding request support? How would this request advance that objective?

POTENTIAL OFFSETS	None
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For decision packages that request non-mandatory funding increases to programs or initiatives, please identify a potential offset within an existing lower priority or ineffective program(s).

MATCHING FUNDS	There are no matching funds available.
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Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source, amount, and terms of the match requirement.

FUNDING ALTERNATIVES	None
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What other possible funding sources were considered? Could this request be met in whole or in part with the use of other resources, including fund balances? If so, please comment on the sustainability of such an approach.

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SUMMARY	<p>County boards of voter registration and election board members are charged with overseeing voter registration and all elections at the county level requiring board members to become knowledgeable in all areas of election in South Carolina. Additionally, board members are required to complete the SEC's Training and Certification Program.</p> <p>Board member stipends are currently \$1,500 per year and have not been increased since FY2000 when the annual stipend was increased from \$1,000 to \$1,500. The expectation is that board members will become knowledgeable in all areas of election in South Carolina and provide services to the county boards on an ongoing basis.</p>
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Using as much detail as necessary to make an informed decision regarding this request, provide a summary of the rationale for the decision package. Why has it been requested? How specifically would the requested funds be used? If the request is related to information security or information technology, explain its relationship to the agency's security or technology plan.

METHOD OF CALCULATION	<p>The adoption of the decision package would increase pay for county board members from \$1,500 to \$2,000 annually.</p>
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How was the amount of the request calculated? List the per unit or per FTE costs of implementation. What factors could cause deviations between the request and the amount that could ultimately be required in order to perform the underlying work?

FUTURE IMPACT	<p>The SEC does not anticipate any additional obligations by adoption of this package.</p>
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Will the state incur any maintenance-of-effort or other obligations by adopting this decision package? What impact will there be on future capital and/or operating budgets if this request is or is not honored? Has a source of any such funds been identified and/or obtained by your agency?

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PRIORITIZATION	N/A
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If no or insufficient new funds are available in order to meet this need, how would the agency prefer to proceed? By using fund balances, generating new revenue, cutting other programs, or deferring action on this request in FY 2017-18? Please be specific.

INTENDED IMPACT	The anticipated impact is that county board members will receive adequate pay for their obligation to ensure fair and impartial elections in South Carolina.
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What impact is this decision package intended to have on service delivery and program outcomes, and over what period of time?

PROGRAM EVALUATION	Board members are currently held accountable with the requirement that they complete the SEC’s Training and Certification Program and remain compliant by completing continuing education classes each year. By requiring compliance, it is anticipated that board members will be knowledgeable regarding state and federal election laws in the State.
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How would the use of these funds be evaluated? What specific outcome or performance measures would be used to assess the effectiveness of this program?

AGENCY NAME:	State Elections Commission		
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FORM B – PROGRAM REVISION REQUEST

DECISION PACKAGE	11583
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Provide the decision package number issued by the PBF system (“Governor’s Request”).

TITLE	Realignment of Personal Services, Benefits and Operating
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Provide a brief, descriptive title for this request.

AMOUNT	\$0
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What is the net change in requested appropriations for FY 2017-18? This amount should correspond to the decision package’s total in PBF across all funding sources.

ENABLING AUTHORITY	
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What specific state or federal statutory, regulatory, and/or administrative authority established this program? Is this decision package prompted by the establishment of or a revision to that authority? Please avoid citing general provisions of law where possible, and instead cite to the most specific legal authority supporting the request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark “X” for all that apply:
	<input type="checkbox"/> (Base Adjustment) Allocation of statewide employee benefits.
	<input checked="" type="checkbox"/> (Base Adjustment) Realignment within existing programs and lines.
	<input type="checkbox"/> (Base Adjustment) Restructuring of agency programs – <i>requires pre-approval.</i>
	<input type="checkbox"/> IT Technology/Security related
	<input type="checkbox"/> Consulted DTO during development
	<input type="checkbox"/> Related to a Non-Recurring request – If so, Decision Package # _____
	<input type="checkbox"/> Change in cost of providing current services to existing program audience.
	<input type="checkbox"/> Change in case load / enrollment under existing program guidelines.
	<input type="checkbox"/> Non-mandated change in eligibility / enrollment for existing program.
	<input type="checkbox"/> Non-mandated program change in service levels or areas.
	<input type="checkbox"/> Proposed establishment of a new program or initiative.
	<input type="checkbox"/> Loss of federal or other external financial support for existing program.
<input type="checkbox"/> Exhaustion of fund balances previously used to support program.	

RECIPIENTS OF FUNDS	NA
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

AGENCY NAME:	State Elections Commission		
AGENCY CODE:	E280	SECTION:	101

ACCOUNTABILITY OF FUNDS	No funding requested. Realignment of positions, personal services and operating funds.
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What specific agency objective, as outlined in the agency's accountability report, does this funding request support? How would this request advance that objective?

POTENTIAL OFFSETS	NA
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For decision packages that request non-mandatory funding increases to programs or initiatives, please identify a potential offset within an existing lower priority or ineffective program(s).

MATCHING FUNDS	NA
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Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source, amount, and terms of the match requirement.

FUNDING ALTERNATIVES	NA
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What other possible funding sources were considered? Could this request be met in whole or in part with the use of other resources, including fund balances? If so, please comment on the sustainability of such an approach.

AGENCY NAME:	State Elections Commission		
AGENCY CODE:	E280	SECTION:	101

SUMMARY	<p>The SEC received partial funding over the past three years for the Supervise the Conduct of County Boards and Elections and Conduct County Compliance Audits. Some of the funds and the positions were appropriated to the Administrative Division. This request realigns the positions and the funding to the appropriate division.</p> <p>The SEC has absorbed budget reductions in the personal service area when reductions to the general fund were mandated. This request also realigns funding in the Agency to reflect the appropriate amounts needed in personal services.</p>
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Using as much detail as necessary to make an informed decision regarding this request, provide a summary of the rationale for the decision package. Why has it been requested? How specifically would the requested funds be used? If the request is related to information security or information technology, explain its relationship to the agency's security or technology plan.

METHOD OF CALCULATION	<p>Six positions need to be realigned from the Administration Division to the Voter Services Division.</p> <p>The following amounts need to be realigned:</p> <p>\$179,000 from Admn. PS to Voter Services PS \$160,000 from Admn Operating to Admn PS \$175,000 from VS Operating to Public Information/Training PS \$110,000 from VS Operating to VS PS</p>
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How was the amount of the request calculated? List the per unit or per FTE costs of implementation. What factors could cause deviations between the request and the amount that could ultimately be required in order to perform the underlying work?

FUTURE IMPACT	<p>None.</p>
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Will the state incur any maintenance-of-effort or other obligations by adopting this decision package? What impact will there be on future capital and/or operating budgets if this request is or is not honored? Has a source of any such funds been identified and/or obtained by your agency?

AGENCY NAME:	State Elections Commission		
AGENCY CODE:	E280	SECTION:	101

PRIORITIZATION	NA
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If no or insufficient new funds are available in order to meet this need, how would the agency prefer to proceed? By using fund balances, generating new revenue, cutting other programs, or deferring action on this request in FY 2017-18? Please be specific.

INTENDED IMPACT	The intended impact is to have the correct appropriations for the various divisions within the Agency and to avoid the need for transfers throughout each year in order to cover payroll for employees.
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What impact is this decision package intended to have on service delivery and program outcomes, and over what period of time?

PROGRAM EVALUATION	NA
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How would the use of these funds be evaluated? What specific outcome or performance measures would be used to assess the effectiveness of this program?

AGENCY NAME:	State Elections Commission		
AGENCY CODE:	E280	SECTION:	101

FORM B – PROGRAM REVISION REQUEST

DECISION PACKAGE	11586
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Provide the decision package number issued by the PBF system ("Governor's Request").

TITLE	Realignment of Line Items for Distribution to Subdivisions – Aid to County Board Member Stipend
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Provide a brief, descriptive title for this request.

AMOUNT	\$0
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What is the net change in requested appropriations for FY 2017-18? This amount should correspond to the decision package's total in PBF across all funding sources.

ENABLING AUTHORITY	Section 7-5-10 of the South Carolina Code of Laws and Proviso 101.1 of the SC Appropriations Act.
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What specific state or federal statutory, regulatory, and/or administrative authority established this program? Is this decision package prompted by the establishment of or a revision to that authority? Please avoid citing general provisions of law where possible, and instead cite to the most specific legal authority supporting the request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark "X" for all that apply:
	<input type="checkbox"/> (Base Adjustment) Allocation of statewide employee benefits.
	<input checked="" type="checkbox"/> (Base Adjustment) Realignment within existing programs and lines.
	<input type="checkbox"/> (Base Adjustment) Restructuring of agency programs – <i>requires pre-approval.</i>
	<input type="checkbox"/> IT Technology/Security related
	<input type="checkbox"/> Consulted DTO during development
	<input type="checkbox"/> Related to a Non-Recurring request – If so, Decision Package # _____
	<input type="checkbox"/> Change in cost of providing current services to existing program audience.
	<input type="checkbox"/> Change in case load / enrollment under existing program guidelines.
	<input type="checkbox"/> Non-mandated change in eligibility / enrollment for existing program.
	<input type="checkbox"/> Non-mandated program change in service levels or areas.
	<input type="checkbox"/> Proposed establishment of a new program or initiative.
	<input type="checkbox"/> Loss of federal or other external financial support for existing program.
<input type="checkbox"/> Exhaustion of fund balances previously used to support program.	

RECIPIENTS OF FUNDS	No additional funds being requested.
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

AGENCY NAME:	State Elections Commission		
AGENCY CODE:	E280	SECTION:	101

ACCOUNTABILITY OF FUNDS	None
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What specific agency objective, as outlined in the agency's accountability report, does this funding request support? How would this request advance that objective?

POTENTIAL OFFSETS	None
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For decision packages that request non-mandatory funding increases to programs or initiatives, please identify a potential offset within an existing lower priority or ineffective program(s).

MATCHING FUNDS	None
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Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source, amount, and terms of the match requirement.

FUNDING ALTERNATIVES	None
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What other possible funding sources were considered? Could this request be met in whole or in part with the use of other resources, including fund balances? If so, please comment on the sustainability of such an approach.

AGENCY NAME:	State Elections Commission		
AGENCY CODE:	E280	SECTION:	101

SUMMARY	<p>In the FY2011-12 SC Appropriations Act the line item under Program IV for Aid to County Voter Registration and Election board member stipend was inadvertently changed to Aid to County Local Registration Expense. Using the current line item, the stipend must be paid using object code 183600 (Aid Cntys – Local Reg Exp). The SEC is requesting that the line item be changed back to Aid to County Elec Comm so that object code 183800 (Aid Cntys-Election Comm) can be used when paying the stipend to reflect the correct expense.</p>
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Using as much detail as necessary to make an informed decision regarding this request, provide a summary of the rationale for the decision package. Why has it been requested? How specifically would the requested funds be used? If the request is related to information security or information technology, explain its relationship to the agency’s security or technology plan.

METHOD OF CALCULATION	N/A
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How was the amount of the request calculated? List the per unit or per FTE costs of implementation. What factors could cause deviations between the request and the amount that could ultimately be required in order to perform the underlying work?

FUTURE IMPACT	<p>No future impacts on maintenance of effort, other obligations, future capital or operating budgets are anticipated with the adoption of this decision package.</p>
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Will the state incur any maintenance-of-effort or other obligations by adopting this decision package? What impact will there be on future capital and/or operating budgets if this request is or is not honored? Has a source of any such funds been identified and/or obtained by your agency?

AGENCY NAME:	State Elections Commission		
AGENCY CODE:	E280	SECTION:	101

PRIORITIZATION	No funds being requested.
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If no or insufficient new funds are available in order to meet this need, how would the agency prefer to proceed? By using fund balances, generating new revenue, cutting other programs, or deferring action on this request in FY 2017-18? Please be specific.

INTENDED IMPACT	The adoption of this package will eliminate the need for the SEC to request a transfer of funds to reflect the correct object code when paying quarterly county board member stipends.
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What impact is this decision package intended to have on service delivery and program outcomes, and over what period of time?

PROGRAM EVALUATION	NA
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How would the use of these funds be evaluated? What specific outcome or performance measures would be used to assess the effectiveness of this program?

AGENCY NAME:	State Elections Commission		
AGENCY CODE:	E280	SECTION:	101

FORM B – PROGRAM REVISION REQUEST

DECISION PACKAGE	11574
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Provide the decision package number issued by the PBF system (“Governor’s Request”).

TITLE	Personal Services and Benefits for SEC Employees
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Provide a brief, descriptive title for this request.

AMOUNT	\$24,394
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What is the net change in requested appropriations for FY 2017-18? This amount should correspond to the decision package’s total in PBF across all funding sources.

ENABLING AUTHORITY	
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What specific state or federal statutory, regulatory, and/or administrative authority established this program? Is this decision package prompted by the establishment of or a revision to that authority? Please avoid citing general provisions of law where possible, and instead cite to the most specific legal authority supporting the request.

FACTORS ASSOCIATED WITH THE REQUEST	Mark “X” for all that apply:
	<input checked="" type="checkbox"/> (Base Adjustment) Allocation of statewide employee benefits.
	<input type="checkbox"/> (Base Adjustment) Realignment within existing programs and lines.
	<input type="checkbox"/> (Base Adjustment) Restructuring of agency programs – <i>requires pre-approval.</i>
	<input type="checkbox"/> IT Technology/Security related
	<input type="checkbox"/> Consulted DTO during development
	<input type="checkbox"/> Related to a Non-Recurring request – If so, Decision Package # _____
	<input type="checkbox"/> Change in cost of providing current services to existing program audience.
	<input type="checkbox"/> Change in case load / enrollment under existing program guidelines.
	<input type="checkbox"/> Non-mandated change in eligibility / enrollment for existing program.
	<input type="checkbox"/> Non-mandated program change in service levels or areas.
	<input type="checkbox"/> Proposed establishment of a new program or initiative.
<input type="checkbox"/> Loss of federal or other external financial support for existing program.	
<input type="checkbox"/> Exhaustion of fund balances previously used to support program.	

RECIPIENTS OF FUNDS	SEC
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What individuals or entities would receive these funds (contractors, vendors, grantees, individual beneficiaries, etc.)? How would these funds be allocated – using an existing formula, through a competitive process, based upon predetermined eligibility criteria?

AGENCY NAME:	State Elections Commission		
AGENCY CODE:	E280	SECTION:	101

ACCOUNTABILITY OF FUNDS	
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What specific agency objective, as outlined in the agency's accountability report, does this funding request support? How would this request advance that objective?

POTENTIAL OFFSETS	None
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For decision packages that request non-mandatory funding increases to programs or initiatives, please identify a potential offset within an existing lower priority or ineffective program(s).

MATCHING FUNDS	There are no matching funds available for this program.
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Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source, amount, and terms of the match requirement.

FUNDING ALTERNATIVES	
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What other possible funding sources were considered? Could this request be met in whole or in part with the use of other resources, including fund balances? If so, please comment on the sustainability of such an approach.

AGENCY NAME:	State Elections Commission		
AGENCY CODE:	E280	SECTION:	101

SUMMARY	
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Using as much detail as necessary to make an informed decision regarding this request, provide a summary of the rationale for the decision package. Why has it been requested? How specifically would the requested funds be used? If the request is related to information security or information technology, explain its relationship to the agency's security or technology plan.

METHOD OF CALCULATION	
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How was the amount of the request calculated? List the per unit or per FTE costs of implementation. What factors could cause deviations between the request and the amount that could ultimately be required in order to perform the underlying work?

FUTURE IMPACT	
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Will the state incur any maintenance-of-effort or other obligations by adopting this decision package? What impact will there be on future capital and/or operating budgets if this request is or is not honored? Has a source of any such funds been identified and/or obtained by your agency?

AGENCY NAME:	State Elections Commission		
AGENCY CODE:	E280	SECTION:	101

PRIORITIZATION	
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If no or insufficient new funds are available in order to meet this need, how would the agency prefer to proceed? By using fund balances, generating new revenue, cutting other programs, or deferring action on this request in FY 2017-18? Please be specific.

INTENDED IMPACT	
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What impact is this decision package intended to have on service delivery and program outcomes, and over what period of time?

PROGRAM EVALUATION	
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How would the use of these funds be evaluated? What specific outcome or performance measures would be used to assess the effectiveness of this program?

AGENCY NAME:	State Elections Commission		
AGENCY CODE:	E280	SECTION:	101

FORM C – CAPITAL OR NON-RECURRING APPROPRIATION REQUEST

	11598
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Provide the decision package number issued by the PBF system ("Governor's Request").

TITLE	Refresh of Current Statewide Voting System
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Provide a brief, descriptive title for this request.

AMOUNT	\$7,500,000
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How much is requested for this project in FY 2015-16?

BUDGET PROGRAM	
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Identify the associated budget program(s) by name and budget section.

SUMMARY	<p>The purpose of this request is to refresh the current statewide voting system to extend the life of the system until such time when new voting system standards are issued, vendors produce new systems and funding for a new voting system is provided.</p> <p>In March 2016, the South Carolina General Assembly published a Report of the Joint Voting System Research Committee in which they recommended that all options be considered including maintaining the existing equipment in order to purchase a more advanced technology in the future.</p> <p>For the past five years, the SEC has been trying to establish a fund to replace South Carolina's current statewide voting system. Earlier this year the current vendor determined that the voting system could be refreshed to extend the life of the system. The vendor researched common maintenance and performance issues and proposes to make the following changes in a statewide refresh:</p> <ul style="list-style-type: none"> • replacing touchscreens and brackets on iVotronic voting machines • replacing batteries (motherboards, sticks and PEB's) • repairing/replacing wheels, hinges, latches, legs and wiring harnesses on voting booths • evaluating communication packs and repairing/replacing damaged components • replacing scanners (M100's and M650's would be replaced with DS200's and DS850's) • replacing Unity election management system workstations • upgrading election management system to Unity 4.0
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Provide a summary of the project and explain why it is necessary. If the request is related to information security or information technology, explain its relationship to

AGENCY NAME:	State Elections Commission		
AGENCY CODE:	E280	SECTION:	101

the agency's security or technology plan.

RELATED REQUEST(S)	None
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Is this decision package associated with other decision packages requested by your agency or other agencies this year? Is it associated with a specific capital or non-recurring request?

MATCHING FUNDS	No matching funds or other resources are available.
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Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source and amount.

FUNDING ALTERNATIVES	No federal or other funding sources are available for this initiative.
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What other possible funding sources were considered?

LONG-TERM PLANNING AND SUSTAINABILITY	No other funds have been identified or invested in this initiative.
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What other funds have already been invested in this project (source/type, amount, timeframe)? Will other capital and/or operating funds for this project be requested in the future? If so, how much, and in which fiscal years? Has a source for those funds been identified/secured?

OTHER APPROVALS	None
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What approvals have already been obtained? Are there additional approvals that must be secured in order for the project to succeed? (Institutional board, JBRC, BCB, etc.)

AGENCY NAME:	State Elections Commission		
AGENCY CODE:	E280	SECTION:	101

FORM C – CAPITAL OR NON-RECURRING APPROPRIATION REQUEST

AGENCY CODE:	11601
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Provide the decision package number issued by the PBF system ("Governor's Request").

TITLE	New Statewide Voting System Replacement Fund
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Provide a brief, descriptive title for this request.

AMOUNT	\$5,000,000
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How much is requested for this project in FY 2015-16?

BUDGET PROGRAM	
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Identify the associated budget program(s) by name and budget section.

SUMMARY	<p>The purpose of this request is to build a fund to replace the statewide voting system in approximately 5 years.</p> <p>In March 2016, the South Carolina General Assembly published a Report of the Joint Voting System Research Committee in which they recommended that all options be considered including maintaining the existing equipment in order to purchase a more advanced technology in the future.</p> <p>The current statewide voting system was implemented in 2004/2005 with a life expectancy of 12 – 15 years. Earlier this year it was determined that the system could be refreshed and the life extended until such time when new voting system standards are issued, vendors produce new systems and funding for a new voting system is provided.</p>
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Provide a summary of the project and explain why it is necessary. If the request is related to information security or information technology, explain its relationship to the agency's security or technology plan.

AGENCY NAME:	State Elections Commission		
AGENCY CODE:	E280	SECTION:	101

RELATED REQUEST(S)	None
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Is this decision package associated with other decision packages requested by your agency or other agencies this year? Is it associated with a specific capital or non-recurring request?

MATCHING FUNDS	No matching funds or other resources are available.
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Would these funds be matched by federal, institutional, philanthropic, or other resources? If so, identify the source and amount.

FUNDING ALTERNATIVES	No federal or other funding sources are available.
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What other possible funding sources were considered?

LONG-TERM PLANNING AND SUSTAINABILITY	\$1,000,000 was provided in the FY2014-15 budget. The funds were placed into an account with the Department of Administration. No additional funds have been provided.
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What other funds have already been invested in this project (source/type, amount, timeframe)? Will other capital and/or operating funds for this project be requested in the future? If so, how much, and in which fiscal years? Has a source for those funds been identified/secured?

OTHER APPROVALS	None
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What approvals have already been obtained? Are there additional approvals that must be secured in order for the project to succeed? (Institutional board, JBRC, BCB, etc.)

AGENCY NAME:	State Elections Commission		
AGENCY CODE:	E280	SECTION:	101

FORM D – PROVISO REVISION REQUEST

NUMBER	101.1
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Cite the proviso according to the renumbered list for FY 2017-18 (or mark "NEW").

TITLE	ELECT: County Boards of Voter Registration and Elections Compensation
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Provide the title from the FY 2016-17 Appropriations Act or suggest a short title for any new request.

BUDGET PROGRAM	IV. Distributions to Subdivisions
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Identify the associated budget program(s) by name and budget section.

DECISION PACKAGE	
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Is this request associated with a decision package you have submitted for FY 2017-18? If so, cite it here.

REQUESTED ACTION	Amend
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Choose from: Add, Delete, Amend, or Codify.

OTHER AGENCIES AFFECTED	None
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Which other agencies would be affected by the recommended action? How?

SUMMARY	<p>Provides amounts to be paid to County Boards of Voter Registration and Elections board members. Each board member may receive a maximum of \$1,500 annually. The proviso also states no county may receive more than \$12,500 per year for board member stipends.</p>
----------------	--

Summarize the existing proviso. If requesting a new proviso, describe the current state of affairs without it.

AGENCY NAME:	State Elections Commission		
AGENCY CODE:	E280	SECTION:	101

EXPLANATION	<p>County Board of Voter Registration and Elections are allowed by law no less than five (5) and no more than nine (9) board members. Proviso 101.1 provides each board member \$1,500 annually. Proviso 101.1 further states that counties may receive no more than \$12,500 for board member stipend per fiscal year.</p> <p>Under the current proviso, the SEC is not authorized to provide the full stipend to boards with 9 members due to the county cap. Deleting the cap will allow the SEC to pay the full stipend authorized by the proviso to all board members.</p> <p>The SEC has included a request in the FY2017-18 budget for an increase in annual stipend pay for each board member from \$1,500 to \$2,000. Board member stipends have not been increased since FY2000 when the annual stipend was increased from \$1,000 to \$1,500.</p> <p>Additionally, with the passage of S.815/A.196, county boards were combined and the board members are no longer referred to as “commissioners”. The SEC is requesting that the name of the board members be revised to reflect the change.</p>
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Explain the need for your requested action. For deletion requests due to recent codification, please identify SC Code section where language now appears.

FISCAL IMPACT	<p>There are currently 321 board members statewide plus approximately 21 vacancies. Under the current board structure, if the cap is removed and the annual stipend is increased to \$2,000, the fiscal impact would be \$150,000. If the cap remains in place and the stipend is increased to \$2,000, the current funds would be sufficient.</p>
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Provide estimates of any fiscal impacts associated with this proviso, whether for state, federal, or other funds. Explain the method of calculation.

AGENCY NAME:	State Elections Commission		
AGENCY CODE:	E280	SECTION:	101

101.1. (ELECT: County Boards of Voter Registration and Elections Compensation) The amounts appropriated in this section for “County Boards of Voter Registration and Elections ~~Commissioners~~ board members,” shall be disbursed annually to the County Treasurer at the rate of ~~\$1,500~~ \$2,000 for each member, ~~not to exceed \$12,500 per county.~~ The County Treasurer shall use these funds only for the compensation of County Boards of Voter Registration and Elections ~~Commissioners~~ board members. Any funds not used for this purpose shall be returned to the State Treasurer. These funds are exempted from mandated budget reductions. In addition, in the calculation of any across the board agency base reductions mandated by the Executive Budget Office or the General Assembly, the amount of funds appropriated for compensation of County Boards of Voter Registration and Elections ~~Commissioners~~ board members shall be excluded from the agency’s base budget.

**PROPOSED
PROVISO TEXT**

Paste FY 2016-17 text above, then bold and underline insertions and strikethrough deletions. For new proviso requests, enter requested text above.

AGENCY NAME:	State Elections Commission		
AGENCY CODE:	E280	SECTION:	101

FORM D – PROVISO REVISION REQUEST

NUMBER	101.2
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Cite the proviso according to the renumbered list for FY 2017-18 (or mark "NEW").

TITLE	ELECT: Elections Managers and Clerks Per Diem
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Provide the title from the FY 2016-17 Appropriations Act or suggest a short title for any new request.

BUDGET PROGRAM	V. Statewide/Special Primaries
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Identify the associated budget program(s) by name and budget section.

DECISION PACKAGE	
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Is this request associated with a decision package you have submitted for FY 2017-18? If so, cite it here.

REQUESTED ACTION	Amend
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Choose from: Add, Delete, Amend, or Codify.

OTHER AGENCIES AFFECTED	None
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Which other agencies would be affected by the recommended action? How?

SUMMARY	Provides \$60 per diem per day for all poll workers and clerks. Poll workers may currently be paid for two days (one day for working and one day for training) and clerks may be paid for three days (one day for working, one day for training and one day for paperwork).
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Summarize the existing proviso. If requesting a new proviso, describe the current state of affairs without it.

AGENCY NAME:	State Elections Commission		
AGENCY CODE:	E280	SECTION:	101

EXPLANATION	<p>The SEC is requesting an increase in poll worker pay from \$60 per day to \$75 per day for the day of work while maintaining the training and paperwork rates at \$60 per day.</p> <p>Poll workers play a vital role in conducting fair and impartial elections. Currently, poll workers are paid less than minimum wage to carry out their duties. The job of a poll worker has become increasingly more complex requiring a higher skill set than a decade ago.</p> <p>It is becoming increasing difficult for county boards of voter registration and elections to recruit poll workers due to the extremely low pay and the fact that counties are now required to pay poll workers on their payroll and deduct taxes and retirement when applicable.</p> <p>The workers are required to work a minimum of 12 -15 hours on the day of the election. Poll worker pay has not been increased since FY2007 when the daily rate was changed from \$50 to \$60.</p>
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Explain the need for your requested action. For deletion requests due to recent codification, please identify SC Code section where language now appears.

FISCAL IMPACT	<p>The estimated fiscal impact is \$300,000 and is calculated based on an increase of \$15 for 20,000 poll workers.</p>
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Provide estimates of any fiscal impacts associated with this proviso, whether for state, federal, or other funds. Explain the method of calculation.

AGENCY NAME:	State Elections Commission		
AGENCY CODE:	E280	SECTION:	101

101.2. (ELECT: Elections Managers & Clerks Per Diem) Managers and clerks of state and county elections shall receive a per diem of ~~\$60.00~~; \$75.00 for the day of work and \$60.00 for training and paperwork. ~~but no~~ Managers shall not be paid for more than two days for any election and clerks for not more than three days for any election. The commission may adjust the per diem of ~~\$60.00~~ \$75.00 for the managers and clerks of the statewide election to a higher level only to the extent that the appropriation for the statewide election is sufficient to bear the added cost of increasing the per diem and the cost of the statewide election. Up to three additional managers per county may be appointed to assist county boards of voter registration and elections with the absentee/fail safe voting process prior to, on Election Day, and immediately following statewide elections. Managers assisting the county boards of voter registration and elections in the absentee/fail safe process may receive a per diem of ~~\$60.00~~ \$75.00 per day for not more than a total of fifteen days regardless of whether one, two, or three additional managers are used.

**PROPOSED
PROVISO TEXT**

Paste FY 2016-17 text above, then bold and underline insertions and strikethrough deletions. For new proviso requests, enter requested text above.

AGENCY NAME:	State Elections Commission		
AGENCY CODE:	E280	SECTION:	101

FORM E – 3% GENERAL FUND REDUCTION

DECISION PACKAGE	11607
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Provide the decision package number issued by the PBF system (“Governor’s Request”).

TITLE	Agency General Fund Reduction Analysis
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Provide a brief, descriptive title for this request.

AMOUNT	-\$67,004
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What is the General Fund reduction amount (minimum based on the FY 2016-17 recurring appropriations)? This amount should correspond to the decision package’s total in PBF.

METHOD OF CALCULATION	<p>The SEC’s general fund appropriation is \$5,766,472. \$3,533,000 is exempt from mandated reductions due to Provisos 101.1 and 101.5.</p> <p>Proviso 101.1 references Aid to County stipends for County Boards of Voter Registration and Election Commission board members, and the proviso exempts these funds from mandated reductions.</p> <p>Proviso 101.5 states that recurring and nonrecurring primary and general election funds are exempt from mandated reductions.</p> <p>\$5,766,472 (3,533,000) \$2,233,472</p> <p>\$2,233,472 x 3% = \$67,004</p>
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Describe the method of calculation for determining the reduction in General Funds.

ASSOCIATED FTE REDUCTIONS	None
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How many FTEs would be reduced in association with this General Fund reduction?

AGENCY NAME:	State Elections Commission		
AGENCY CODE:	E280	SECTION:	101

PROGRAM/ACTIVITY IMPACT	<p>Administration - operating funds</p> <p>Administrative duties to include finance and support services.</p>
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What programs or activities are supported by the General Funds identified?

SUMMARY	<p>From FY2008-09 to FY2010-11 the SEC absorbed a reduction in personal service funds of approximately 55% due to mandated budget cuts. At that same time, the Agency reduced the number of FTE's from 18 to 11. Employees who terminated employment with the SEC were not replaced and eligible employees were offered retirement incentives. The Agency struggled to provide mandated services with the reduced number of employees.</p> <p>In 2014, S.815/A.196 was passed which gave the SEC supervisory authority over all elections in South Carolina. The Act requires the SEC to perform audits and other post-election analysis to determine if county boards are compliant with state and federal laws as well as SEC policies and procedures. The Agency is also tasked with preparing audit reports, making recommendations for improvement and overseeing corrective actions. If the county is found to be noncompliant or is unable to certify the results of an election, the SEC can step in and assist a county with certification or day-to-day operations if necessary.</p> <p>In order to comply with the newly acquired mandates of the Act, the SEC requested 6 additional FTE's and funding for salaries, benefits, and operating funds. Partial funding has been received over the last two fiscal years, but to date, the request remains underfunded in personal services. As a result, operating funds are transferred to cover the shortfall. A reduction in operating funds would reduce the availability of funds needed to maintain FTE's and to provide critical services to counties and to the citizens of South Carolina.</p>
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Please provide a detailed summary of service delivery impact caused by a reduction in General Fund Appropriations.