

**2015 COMPREHENSIVE PERMANENT IMPROVEMENT PLAN (CPIP): COVER SHEET**

**RECEIVED**

MAR 12 2015

AGENCY NUMBER: H59      NAME: Northeastern Technical College

**1. CPIP SUBMISSION AUTHORIZATION ON AVAILABILITY OF FUNDS**

This submission presents this agency's Comprehensive Permanent Improvement Plan (CPIP) for fiscal years 2015-16, 2016-17, and for the following three fiscal years (2017-18, 2018-19, 2019-20). The plan includes all permanent improvements (as defined in the Budget and Control Board's Part I Manual and in Code Section 2-47-50) which are projected and proposed for those years by this agency as of the date this document is signed.

The submission of this Comprehensive Plan is authorized by the undersigned who certifies that the information presented is true and correct.

Signature *Ron Bartley*  
 Typed Name Dr. Ron Bartley  
 Title President  
 Date February 16, 2015

**2. CERTIFICATION THAT ALL FUNDS AVAILABLE HAVE BEEN APPLIED IN PLAN**

We certify that all funds available to this agency from its own sources or capabilities for financing permanent improvements have been applied to projects proposed in this Plan. For 2015-16, we certify that the funds projected for expenditure are, or with reasonable certainty will be, available to this agency.

Agency Head  
*Ron Bartley*  
 Signature  
Dr. Ron Bartley, President  
 Typed Name and Title

Chief Financial Officer  
*Debbie Cheek*  
 Signature  
Debbie Cheek, VP of Business & Finance  
 Typed Name and Title

**3. AGENCY CONTACT PERSON(S) ON THIS CPIP ARE:**

Name: Dr. Ron Bartley      Phone 843-921-6901  
 Name: Debbie Cheek      Phone 843-921-6945

**2014 CPIP: TABLE OF CONTENTS**

This Comprehensive Plan includes the following documents arranged in the order indicated.

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4. B&CB Forms C3 & C4, Projects Proposed for 2015-16	n/a
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**PART II Supporting Documentation:**

- |     |       |       |
|-----|-------|-------|
| 10. | _____ | _____ |
| 11. | _____ | _____ |
| 12. | _____ | _____ |
| 13. | _____ | _____ |

**SUBMIT ORIGINAL (UNBOUND) TO:**

CAPITAL BUDGETING UNIT  
 EXECUTIVE BUDGET OFFICE  
 1205 PENDLETON STREET, SUITE 529  
 COLUMBIA, SOUTH CAROLINA 29201

**2015 COMPREHENSIVE PERMANENT IMPROVEMENT PLAN (CPIP): NARRATIVE SUMMARY OF THE FIVE-YEAR PLAN**

AGENCY NUMBER: H59 NAME: Northeastern Technical College

<p><b>1. What is the condition and adequacy of your existing facilities? Demand trends? What is the total amount of your agency's maintenance needs?</b></p> <p>Existing facilities are in good condition and adequately meet the needs of the college. However, NETC proposes renovations at the Bennettsville Training Center and expansions at the Pageland Campus constructing a training center at this site. Industries in the NETC service region have expressed their desire of NETC to offer specific, industrial training required for employment at their facilities. This project supports the economic development needs in NETC's service area.</p> <p>NETC's renovation needs total approximately \$1,095,000. The projects needed are: bathroom renovations in several buildings, HVAC replacements, and window replacements.</p>	<p><b>2. What is your approach to maintaining existing facilities in acceptable condition? How are maintenance needs addressed? If your agency has an account dedicated to maintenance needs, is the name of that account and what is its uncommitted balance?</b></p> <p>NETC is committed to insuring that all facilities are maintained at a high level of efficiency and sufficient funds are allocated to cover necessary expenditures of a routine nature. Preventive maintenance carries a high priority and a great amount of time and effort is devoted to maintenance. The College continues to adhere to its five-year maintenance plan, which encompasses all routine and periodic facility maintenance.</p>
<p><b>3. What are your facility replacement and addition needs?</b></p> <p>NETC currently leases a facility in Bennettsville that requires renovations to be used as an industrial training facility. The facility in Bennettsville was previously used by the Marlboro County School District. The structure is in good shape; however, renovations are required to convert the facility into a manufacturing training facility. In addition, an additional building will be constructed in Pageland to house the industrial training equipment required for industrial training.</p> <p>In order to provide a wider range of services, NETC is proposing to build a 50,000 square foot facility to strengthen the workforce development programs available to the employers of Chesterfield County and the community.</p>	<p><b>4. What is the theme of your five-year CPIP? How does it address these questions?</b></p> <p>NETC's theme for its five year CPIP is a combination of preventive maintenance and capacity issues. The College will continue to place a high priority on maintaining its current facilities at a high level of efficiency. In addition, NETC plans to address the need to strengthen workforce development programs.</p>

**2015 COMPREHENSIVE PERMANENT IMPROVEMENT PLAN (CPIP): FINANCIAL SUMMARY OF THE FIVE-YEAR PLAN**

AGENCY NUMBER: H59      NAME: Northeastern Technical College

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(1)	(2) Plan Year 1 2015-16	(3) Plan Year 2 2016-17	(4) Plan Year 3 2017-18	(5) Plan Year 4 2018-19	(6) Plan Year 5 2019-20	(7) Grand Total Years 1-5
<b>1. NUMBER OF PROPOSED PROJECTS</b> (from Forms C2)		1.00	1.00	1.00		3
<b>2. ESTIMATED COSTS AND PROPOSED FUND SOURCES</b>						
0 Capital Improvement Bonds						
1 Departmental CIB						
2 Institution (Tuition) Bonds						
3 Revenue Bonds						
4 Excess Debt Service						
5 Capital Reserve Fund						
6 Appropriated State		2,000,000.00	2,000,000.00	1,095,000.00		5,095,000.00
7 Federal			6,000,000.00			6,000,000.00
8 Athletic						
9 Other			2,000,000.00			2,000,000.00
<b>TOTAL</b>		2,000,000.00	10,000,000.00	1,095,000.00		13,095,000.00

**2015 COMPREHENSIVE PERMANENT IMPROVEMENT PLAN (CPIP)**

AGENCY NUMBER:     H59     NAME:     Northeastern Technical College    

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PROJECT PROPOSED FOR PLAN YEAR (Check One):

1: 2015-16 <u>  X  </u>	2: 2016-17 <u>    </u>	3: 2017-18 <u>    </u>	4: 2018-19 <u>    </u>	5: 2019-20 <u>    </u>
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PRIORITY NUMBER	PROJECT NAME	ESTIMATED COST	PROPOSED SOURCE(S) OF FUNDS
1	No projects proposed for this period.		
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
	<b>TOTAL</b>		

## 2015 COMPREHENSIVE PERMANENT IMPROVEMENT PLAN (CPIP)

AGENCY NUMBER:     H59     NAME:     Northeastern Technical College    

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PROJECT PROPOSED FOR PLAN YEAR (Check One):

1: 2015-16 <input type="checkbox"/>	2: 2016-17 <input checked="" type="checkbox"/>	3: 2017-18 <input type="checkbox"/>	4: 2018-19 <input type="checkbox"/>	5: 2019-20 <input type="checkbox"/>
-------------------------------------	------------------------------------------------	-------------------------------------	-------------------------------------	-------------------------------------

PRIORITY NUMBER	PROJECT NAME	ESTIMATED COST	PROPOSED SOURCE(S) OF FUNDS
1	Industrial Training Center Renovations & Expansion (Bennettsville & Pageland)	2,000,000.00	Appropriated State
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
<b>TOTAL</b>		2,000,000.00	

**2015 COMPREHENSIVE PERMANENT IMPROVEMENT PLAN (CPIP)**

Agency Number: H59 Name: Northeastern Technical College

PROJECT PROPOSED FOR PLAN YEAR (Check One): 1: 2015-16  2: 2016-17

1. Project Name: Industrial Training Center Renovations & Expansion

3. Project Type: Renovate Existing Facilities 50

2. Project Priority: 1 of 1 in Plan Year

Construct Additional Facilities 50

4. Facility Type: Program/Academic 100

**5. What is the project?**

NETC currently leases a facility in Bennettsville that requires renovations to be used as an industrial training facility. In addition, a facility is needed in Pageland to house the industrial training equipment required for training. Industries in the NETC service region have expressed their desire of NETC to offer specific, industrial training required for employment at their facilities. This project supports the economic development needs in NETC's service area.

The facility located in Bennettsville was previously used by the Marlboro County School District. The structure is in good shape; however, renovations are required to convert the facility into a manufacturing training facility. An additional building will be constructed in Pageland suitable for industrial training.

The total projected cost of this project is \$ 2,000,000.

Attach Form C4 for additional annual operating costs or savings for each proposed new project.

**8. Total estimated project cost:**

1.	Land Purchase	Land	<u>                    </u> Acres
2.	Building Purchase	Floor Space:	<u>                    </u> Gross Square Fe
3.	<u>124,132.00</u> Professional Services Fees		
4.	Equipment and/or Materials	Information Technology	\$ <u>                    </u>
5.	Site Development		
6.	<u>159,038.00</u> New Construction	Floor Space:	<u>                    </u> Gross Square Fe
7.	<u>1,653,775.00</u> Renovations - Building Interior	Floor Space:	<u>24,717</u> Gross Square Fe
8.	Renovations - Utilities		
9.	Roofing <u>                    </u> Roof Age		
10.	<u>15,000.00</u> Renovations - Building Exterior		
11.	Other Permanent Improvements		
12.	Landscaping		
13.	Builders Risk Insurance		
14.	Other Capital Outlay		
15.	Labor Costs		
16.	Bond Issue Costs		
17.	Other		
18.	<u>48,055.00</u> Contingency		
	<u>\$ 2,000,000.00</u> <b>TOTAL PROJECT BUDGET</b>		

**6. Why is the project needed?**

The project is needed to meet the specialized industry training required by employers in the respective areas.

**7. What alternatives to this project were considered?**

No other alternatives exist for this project.

**9. Proposed Source of Funds**

0.	Capital Improvement Bonds		
1.	Departmental CIB		
2.	Institution (Tuition) Bonds		
3.	Revenue Bonds		
4.	Excess Debt Service* ( <u>                    </u> )		
5.	Capital Reserve Fund		
6.	<u>2,000,000.00</u> Appropriated State	\$	<u>                    </u>
7.	Federal		<u>                    </u>
8.	Athletic	\$	<u>                    </u>
9.	Other* ( <u>                    </u> )		<u>                    </u>
	<u>\$ 2,000,000.00</u> <b>TOTAL</b>	\$	<u>                    </u>

**10. Project Schedule**

(for 2015-16 only)

A. Estimated Start Date:                     

B. Estimated Completion Date:                     

C. Estimated Total Expenditure

(1) In 2015-2016 Year                     

(2) After 2015-2016 Year                     

(3) Total Project Cost                     

\* Specify Type

**2015 COMPREHENSIVE PERMANENT IMPROVEMENT PLAN (CPIP)**

**ADDITIONAL ANNUAL OPERATING COSTS/SAVINGS  
RESULTING FROM PERMANENT IMPROVEMENT PROJECT**

1. AGENCY  
Code H59 Name Northeastern Technical College

2. PROJECT Industrial Training Center Renovations & Expansion  
No. Name

PROJECT PROPOSED FOR PLAN YEAR (Check One): 1: 2015-16 \_\_\_ 2: 2016-17 X

3. ADDITIONAL ANNUAL OPERATING COSTS/SAVINGS.  
(Check whether reporting cost or savings.)  
 COSTS     SAVINGS     NO CHANGE

4.

TOTAL ADDITIONAL OPERATING COSTS/SAVINGS Projected Financing Sources				
(1)	(2)	(3)	(4)	(5)
Fiscal Year	General Funds	Federal	Other	Total
1) 2016-2017			\$33,500.00	\$ 33,500.00
2) 2017-2018			\$33,500.00	\$ 33,500.00
3) 2018-2019			\$33,500.00	\$ 33,500.00

5. If "Other" sources are reported in Column 4 above, itemize and specify what the other sources are (revenue, fees, etc.).

Tuition Revenues

6. Will the additional costs be absorbed into your existing budget? If no, how w funds be provided?     YES     NO

Additional funds will be generated through tuition charges classes.

7. Itemize below the cost factors that contribute to the total costs or savings rep Column 5 for the first fiscal year.

<u>COST FACTORS</u>	<u>AMOUNT</u>
1. Utilities	20,000.00
2. Operations & Maintenance	10,000.00
3. Supplies	3,500.00
4.	
5.	
6.	
7.	
8.	
TOTAL	33,500.00

8. If personal services costs or savings are reported in 7 above, please indicate additional positions required or positions saved. \_\_\_N/A\_\_\_

9. Submitted By: \_\_\_\_\_  
President  
Signature of Authorized Official and Title

**2015 COMPREHENSIVE PERMANENT IMPROVEMENT PLAN (CPIP)**

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PROJECT PROPOSED FOR PLAN YEAR (Check One):

1: 2015-16 <input type="checkbox"/>	2: 2016-17 <input type="checkbox"/>	3: 2017-18 <input checked="" type="checkbox"/>	4: 2018-19 <input type="checkbox"/>	5: 2019-20 <input type="checkbox"/>
-------------------------------------	-------------------------------------	------------------------------------------------	-------------------------------------	-------------------------------------

PRIORITY NUMBER	PROJECT NAME	ESTIMATED COST	PROPOSED SOURCE(S) OF FUNDS
1	Multi-use Instructional Facility	10,000,000.00	Appropriated State, Federal and Other
2			
3			
4			
5			
6			
7			
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11			
12			
13			
14			
15			
<b>TOTAL</b>		10,000,000.00	

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PROJECT PROPOSED FOR PLAN YEAR (Check One):

1: 2015-16 <input type="checkbox"/>	2: 2016-17 <input type="checkbox"/>	3: 2017-18 <input type="checkbox"/>	4: 2018-19 <input checked="" type="checkbox"/>	5: 2019-20 <input type="checkbox"/>
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PRIORITY NUMBER	PROJECT NAME	ESTIMATED COST	PROPOSED SOURCE(S) OF FUNDS
1	Renovation projects 100-800	1,095,000.00	Appropriated State
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
<b>TOTAL</b>		1,095,000.00	

**2015 COMPREHENSIVE PERMANENT IMPROVEMENT PLAN (CPIP)**

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PROJECT PROPOSED FOR PLAN YEAR (Check One):

1: 2015-16 <input type="checkbox"/>	2: 2016-17 <input type="checkbox"/>	3: 2017-18 <input type="checkbox"/>	4: 2018-19 <input type="checkbox"/>	5: 2019-20 <input checked="" type="checkbox"/>
-------------------------------------	-------------------------------------	-------------------------------------	-------------------------------------	------------------------------------------------

PRIORITY NUMBER	PROJECT NAME	ESTIMATED COST	PROPOSED SOURCE(S) OF FUNDS
1	No projects are proposed for this year		
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
<b>TOTAL</b>			