

**MANUAL FOR
PLANNING AND EXECUTION OF
STATE PERMANENT IMPROVEMENTS**

**PART I
RELATING TO PLANNING OF PERMANENT IMPROVEMENTS**

PUBLISHED BY:

**BUDGET AND CONTROL BOARD
STATE BUDGET DIVISION
CAPITAL BUDGETING UNIT
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FOREWORD

This is the "Manual for Planning and Execution of State Permanent Improvements - Part I" (Manual). The Manual is prepared in response to the requirements of Section 11-35-3240 of the 1976 Code of Laws of South Carolina, as amended.

Part I of the Manual deals with the processes of planning for, funding and implementing permanent improvement projects. Questions on Part I should be directed to the State Budget and Control Board, State Budget Division, Capital Budgeting Unit (telephone number 803-737-0699 or 803-737-0005).

Part II of the Manual deals with the execution and monitoring of permanent improvement projects. Requests for copies and questions on Part II should be directed to the State Budget and Control Board, Office of State Engineer (telephone number 803-737-0770).

This revised Part I of the Manual is effective upon receipt. All forms and procedures contained herein are applicable to every agency implementing permanent improvement projects. Any comments regarding the Part I Manual should be directed to the Manager, Capital Budgeting at 803-737-0699.

The Capital Budgeting Unit can receive fax messages, correspondence and forms through the State Budget Division, although originals are required of the A-1. The fax number is (803) 734-0645. Emails regarding the above should be directed to the manager at crouth@budget.sc.gov.

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