

2015 COMPREHENSIVE PERMANENT IMPROVEMENT PLAN (CPIP): NARRATIVE SUMMARY OF THE FIVE-YEAR PLAN

AGENCY NUMBER: H39 NAME: USC Sumter

1. What is the condition and adequacy of your existing facilities? Demand trends? What is the total amount of your agency's maintenance needs?

USC Sumter has experienced significant growth in its' 40+ year history. Beginning with 97 students in the Fall of 1966 and expanding to almost 1000 students today, the campus has evolved and developed with a logical sequence and addressed real and urgent needs. The original campus design for 550 students occupied the same 35 acres that contains the current campus, even though the facilities have grown from 59,000 to over 230,000 square feet.

There are eight permanent buildings on the USC Sumter campus. In general, the facilities are in good condition and we meet the demands of the academic program. However, as technology continues its endless march forward, there are two areas in which the Sumter facilities fall noticeably short. First, our instructional laboratories are severely lacking. Built in 1966, the labs are increasingly inadequate to meet the current demands of the science programs. Health and safety concerns contribute to the problems faced by the faculty each day. Second, the ever increasing demand for distance education has added a need for more traditional spaces with connections to the internet, compressed video and other high tech modes of teaching.

These demands will continue to increase over the next five years. This plan, centered around one new building, can meet these demands and allow USC Sumter to continue to grow and perform as one of the State's best institutions.

Cost of deferred maintenance, per CHE 2014 DM Update, \$8,175,493.

2. What is your approach to maintaining existing facilities in acceptable condition? How are maintenance needs addressed? If your agency has an account dedicated to maintenance needs, what is the name of that account and what is its uncommitted balance?

The facilities department at USC Sumter has adopted the following mission statement.

"To maintain the facilities in the safest and best condition possible, so that they may be used for their intended purpose."

This statement establishes the Administration's philosophy and commitment to maintaining the facilities. There is a Facilities Planning Committee that reviews all proposed projects and they in turn forward all their recommendations to the Long Range Planning Committee and the Dean.

In addition to the general operating budget for the Sumter campus, a portion of student tuition is set aside in a E&G Maintenance Reserve account. This account is used for planned deferred maintenance and unexpected repair issues. USC Sumter has also utilized its bonding capabilities and has recently funded a major HVAC project. All funds for deferred maintenance are committed to projects thus there is no uncommitted balance.

3. What are your facility replacement and addition needs?

In order to meet the needs expressed in item 1 above and utilize the best fiscal approach, we have a very simple five-year replacement/addition plan.

1. New Instructional Laboratories Building	4. Facilities Management Center
2. Deferred Maintenance Items	5. Student Union Building Phase II
3. Old Science Building Renovation	

The new Instructional Laboratories Building is the key to the success of this plan. While the recent renovations to the Arts and Letters Building added general classrooms and distance education sites, only a new building will solve the needs of the sciences.

Step 1: Build a new Instructional Laboratories Building.
Continue to offer science courses in current labs during construction of new labs.

Step 2: Vacate the old Science Building when the new building is complete.
Renovate the old building into general classroom space.

Step 3: Vacate Classroom Building by moving Business Administration programs into newly renovated Science Building. Renovate the old Classroom Building into general classroom space.

4. What is the theme of your five-year CPIP? How does it address these questions?

The major theme or emphasis of the Sumter CPIP is the construction of a new Instructional Laboratories Building. Our Master Plan pointed out the need back in 1993. Every year since 1993 we have requested funding for this project. As pointed out in section 3 of this narrative, this is a three step 'domino effect' series of projects that will update the Sumter Campus. Section 2 describing the funding also supports this plan.

Please note, USC Sumter has ranked first in the state in Performance Based Funding five years ago and near the top again this past year. We need these new modern teaching labs and classrooms to maintain these rankings.

At this time there are no projects to be submitted, such as the ones referenced above. However, should funding become available through capital improvement bonds, projects will be added in future CPIPs.

2015 COMPREHENSIVE PERMANENT IMPROVEMENT PLAN (CPIP): FINANCIAL SUMMARY OF THE FIVE-YEAR PLAN

AGENCY NUMBER: H39 NAME: USC Sumter

(1)	(2) Plan Year 1 2015-16	(3) Plan Year 2 2016-17	(4) Plan Year 3 2017-18	(5) Plan Year 4 2018-19	(6) Plan Year 5 2019-20	(7) Grand Total Years 1-5
1. NUMBER OF PROPOSED PROJECTS (from Forms C2)	0.00	0.00	0.00	0.00	0.00	
2. ESTIMATED COSTS AND PROPOSED FUND SOURCES						
0 Capital Improvement Bonds						
1 Departmental CIB						
2 Institution (Tuition) Bonds						
3 Revenue Bonds						
4 Excess Debt Service						
5 Capital Reserve Fund						
6 Appropriated State						
7 Federal						
8 Athletic						
9 Other						
TOTAL						

2015 COMPREHENSIVE PERMANENT IMPROVEMENT PLAN (CPIP)

AGENCY NUMBER: H39

NAME: USC Sumter

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PROJECT PROPOSED FOR PLAN YEAR (Check One):

1: 2015-16 <input checked="" type="checkbox"/>	2: 2016-17 <input type="checkbox"/>	3: 2017-18 <input type="checkbox"/>	4: 2018-19 <input type="checkbox"/>	5: 2019-20 <input type="checkbox"/>
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PRIORITY NUMBER	PROJECT NAME	ESTIMATED COST	PROPOSED SOURCE(S) OF FUNDS
1	No Projects for Year 1		
2			
3			
4			
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12			
13			
14			
15			
TOTAL			

2015 COMPREHENSIVE PERMANENT IMPROVEMENT PLAN (CPIP)

Agency Number: H39 Name: USC Sumter

PROJECT PROPOSED FOR PLAN YEAR (Check One):

1: 2015-16 2: 2016-17

1. Project Name: No Projects for Year 1

3. Project Type: _____ %

2. Project Priority: _____ of _____ in Plan Year

4. Facility Type: _____ %

_____ %

5. What is the project?

There is no reasonable certainty funding will be available for new projects.

The total projected cost of this project is \$ _____.

Attach Form C4 for additional annual operating costs or savings for each proposed new project.

8. Total estimated project cost:

- | | | | | |
|-----------|---------------------------------|-----------------------------|----------|-------------------|
| 1. _____ | Land Purchase | Land | _____ | Acres |
| 2. _____ | Building Purchase | Floor Space: | _____ | Gross Square Feet |
| 3. _____ | Professional Services Fees | | | |
| 4. _____ | Equipment and/or Materials | Information Technology | \$ _____ | |
| 5. _____ | Site Development | | | |
| 6. _____ | New Construction | Floor Space: | _____ | Gross Square Feet |
| 7. _____ | Renovations - Building Interior | Floor Space: | _____ | Gross Square Feet |
| 8. _____ | Renovations - Utilities | | | |
| 9. _____ | Roofing | _____ | Roof Age | |
| 10. _____ | Renovations - Building Exterior | | | |
| 11. _____ | Other Permanent Improvements | | | |
| 12. _____ | Landscaping | | | |
| 13. _____ | Builders Risk Insurance | | | |
| 14. _____ | Other Capital Outlay | | | |
| 15. _____ | Labor Costs | | | |
| 16. _____ | Bond Issue Costs | | | |
| 17. _____ | Other | | | |
| 18. _____ | Contingency | | | |
| _____ | | TOTAL PROJECT BUDGET | | |
| \$ _____ | | | | |

6. Why is the project needed?

9. Proposed Source of Funds

- | | | |
|----------|-----------------------------|--------------|
| 0. _____ | Capital Improvement Bonds | |
| 1. _____ | Departmental CIB | |
| 2. _____ | Institution (Tuition) Bonds | |
| 3. _____ | Revenue Bonds | |
| 4. _____ | Excess Debt Service* (|) |
| 5. _____ | Capital Reserve Fund | |
| 6. _____ | Appropriated State | |
| 7. _____ | Federal | |
| 8. _____ | Athletic | |
| 9. _____ | Other* (|) |
| _____ | | TOTAL |
| \$ _____ | | |

10. Project Schedule
(for 2015-16 only)

- A. Estimated Start Date: _____
- B. Estimated Completion Date: _____
- C. Estimated Total Expenditures
- (1) In 2015-2016 Year \$ _____
- (2) After 2015-2016 Year \$ _____
- (3) Total Project Cost \$ _____

7. What alternatives to this project were considered?

* Specify Type

2015 COMPREHENSIVE PERMANENT IMPROVEMENT PLAN (CPIP)

**ADDITIONAL ANNUAL OPERATING COSTS/SAVINGS
RESULTING FROM PERMANENT IMPROVEMENT PROJECT**

1. AGENCY

Code H39 Name USC Sumter

2. PROJECT

No. Name No Projects for Year 1

PROJECT PROPOSED FOR PLAN YEAR (Check One):

1: 2015-16 <u>X</u>	2: 2016-17 <u> </u>
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3. ADDITIONAL ANNUAL OPERATING COSTS/SAVINGS.

(Check whether reporting cost or savings.)

COSTS SAVINGS NO CHANGE

4.

TOTAL ADDITIONAL OPERATING COSTS/SAVINGS				
Projected Financing Sources				
(1)	(2)	(3)	(4)	(5)
Fiscal Year	General Funds	Federal	Other	Total
1)				\$
2)				\$
3)				\$

5. If "Other" sources are reported in Column 4 above, itemize and specify what the other sources are (revenue, fees, etc.).

6. Will the additional costs be absorbed into your existing budget? If no, how will additional funds be provided? YES NO

7. Itemize below the cost factors that contribute to the total costs or savings reported in Column 5 for the first fiscal year.

<u>COST FACTORS</u>	<u>AMOUNT</u>
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____
7. _____	_____
8. _____	_____
TOTAL	_____

8. If personal services costs or savings are reported in 7 above, please indicate the number of additional positions required or positions saved. _____

9. Submitted By:

[Signature] UNIVERSITY ARCHITECT 3/20/15

Signature of Authorized Official and Title

Date

2015 COMPREHENSIVE PERMANENT IMPROVEMENT PLAN (CPIP)

AGENCY NUMBER: H39

NAME: USC Sumter

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PROJECT PROPOSED FOR PLAN YEAR (Check One):

1: 2015-16 <input type="checkbox"/>	2: 2016-17 <input checked="" type="checkbox"/>	3: 2017-18 <input type="checkbox"/>	4: 2018-19 <input type="checkbox"/>	5: 2019-20 <input type="checkbox"/>
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PRIORITY NUMBER	PROJECT NAME	ESTIMATED COST	PROPOSED SOURCE(S) OF FUNDS
1	No Projects for Year 2		
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
TOTAL			

2015 COMPREHENSIVE PERMANENT IMPROVEMENT PLAN (CPIP)

Agency Number: H39 Name: USC Sumter

PROJECT PROPOSED FOR PLAN YEAR (Check One):

1: 2015-16 2: 2016-17

1. Project Name: No Projects for Year 2

3. Project Type: _____ %

2. Project Priority: _____ of _____ in Plan Year

4. Facility Type: _____ %

_____ %

_____ %

6. What is the project?

There is no reasonable certainty funding will be available for new projects.

The total projected cost of this project is \$ _____.

Attach Form C4 for additional annual operating costs or savings for each proposed new project.

8. Total estimated project cost:

- | | | | | |
|---|---------------------------------|------------------------|----------|-------------------|
| 1. _____ | Land Purchase | Land | _____ | Acres |
| 2. _____ | Building Purchase | Floor Space: | _____ | Gross Square Feet |
| 3. _____ | Professional Services Fees | Information Technology | \$ _____ | |
| 4. _____ | Equipment and/or Materials | | | |
| 5. _____ | Site Development | | | |
| 6. _____ | New Construction | Floor Space: | _____ | Gross Square Feet |
| 7. _____ | Renovations - Building Interior | Floor Space: | _____ | Gross Square Feet |
| 8. _____ | Renovations - Utilities | | | |
| 9. _____ | Roofing | _____ | Roof Age | |
| 10. _____ | Renovations - Building Exterior | | | |
| 11. _____ | Other Permanent Improvements | | | |
| 12. _____ | Landscaping | | | |
| 13. _____ | Builders Risk Insurance | | | |
| 14. _____ | Other Capital Outlay | | | |
| 15. _____ | Labor Costs | | | |
| 16. _____ | Bond Issue Costs | | | |
| 17. _____ | Other | | | |
| 18. _____ | Contingency | | | |
| <p>\$ _____ TOTAL PROJECT BUDGET</p> | | | | |

6. Why is the project needed?

9. Proposed Source of Funds

- | | | |
|------------------------------|-----------------------------|---|
| 0. _____ | Capital Improvement Bonds | |
| 1. _____ | Departmental CIB | |
| 2. _____ | Institution (Tuition) Bonds | |
| 3. _____ | Revenue Bonds | |
| 4. _____ | Excess Debt Service* (|) |
| 5. _____ | Capital Reserve Fund | |
| 6. _____ | Appropriated State | |
| 7. _____ | Federal | |
| 8. _____ | Athletic | |
| 9. _____ | Other* (|) |
| <p>\$ _____ TOTAL</p> | | |

10. Project Schedule
(for 2015-16 only)

- A. Estimated Start Date: _____
- B. Estimated Completion Date: _____
- C. Estimated Total Expenditures
- (1) In 2015-2016 Year \$ _____
- (2) After 2015-2016 Year \$ _____
- (3) Total Project Cost \$ _____

7. What alternatives to this project were considered?

* Specify Type

2015 COMPREHENSIVE PERMANENT IMPROVEMENT PLAN (CPIP)

**ADDITIONAL ANNUAL OPERATING COSTS/SAVINGS
RESULTING FROM PERMANENT IMPROVEMENT PROJECT**

1. AGENCY

Code H39 Name USC Sumter

2. PROJECT

No. _____ Name No Projects for Year 2

PROJECT PROPOSED FOR PLAN YEAR (Check One):

1: 2015-16 <input type="checkbox"/>	2: 2016-17 <input checked="" type="checkbox"/>
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3. ADDITIONAL ANNUAL OPERATING COSTS/SAVINGS.

(Check whether reporting cost or savings.)

COSTS SAVINGS NO CHANGE

4.

TOTAL ADDITIONAL OPERATING COSTS/SAVINGS				
Projected Financing Sources				
(1)	(2)	(3)	(4)	(5)
Fiscal Year	General Funds	Federal	Other	Total
1)				\$
2)				\$
3)				\$

5. If "Other" sources are reported in Column 4 above, itemize and specify what the other sources are (revenue, fees, etc.).

6. Will the additional costs be absorbed into your existing budget? If no, how will additional funds be provided? YES NO

7. Itemize below the cost factors that contribute to the total costs or savings reported in Column 5 for the first fiscal year.

<u>COST FACTORS</u>	<u>AMOUNT</u>
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____
7. _____	_____
8. _____	_____
TOTAL	_____

8. If personal services costs or savings are reported in 7 above, please indicate the number of additional positions required or positions saved. _____

9. Submitted By:

[Signature] UNIVERSITY ARCHITECT 3/20/15

Signature of Authorized Official and Title

Date

2015 COMPREHENSIVE PERMANENT IMPROVEMENT PLAN (CPIP)

AGENCY NUMBER: H39

NAME: USC Sumter

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PROJECT PROPOSED FOR PLAN YEAR (Check One):

1: 2015-16 <input type="checkbox"/>	2: 2016-17 <input type="checkbox"/>	3: 2017-18 <input checked="" type="checkbox"/>	4: 2018-19 <input type="checkbox"/>	5: 2019-20 <input type="checkbox"/>
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PRIORITY NUMBER	PROJECT NAME	ESTIMATED COST	PROPOSED SOURCE(S) OF FUNDS
1	No Projects for Year 3		
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
TOTAL			

2015 COMPREHENSIVE PERMANENT IMPROVEMENT PLAN (CPIP)

AGENCY NUMBER: H39

NAME: USC Sumter

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PROJECT PROPOSED FOR PLAN YEAR (Check One):

1: 2015-16 <input type="checkbox"/>	2: 2016-17 <input type="checkbox"/>	3: 2017-18 <input type="checkbox"/>	4: 2018-19 <input checked="" type="checkbox"/>	5: 2019-20 <input type="checkbox"/>
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PRIORITY NUMBER	PROJECT NAME	ESTIMATED COST	PROPOSED SOURCE(S) OF FUNDS
1	No Projects for Year 4		
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
TOTAL			

2015 COMPREHENSIVE PERMANENT IMPROVEMENT PLAN (CPIP)

AGENCY NUMBER: H39

NAME: USC Sumter

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PROJECT PROPOSED FOR PLAN YEAR (Check One):

1: 2015-16 <input type="checkbox"/>	2: 2016-17 <input type="checkbox"/>	3: 2017-18 <input type="checkbox"/>	4: 2018-19 <input type="checkbox"/>	5: 2019-20 <input checked="" type="checkbox"/>
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PRIORITY NUMBER	PROJECT NAME	ESTIMATED COST	PROPOSED SOURCE(S) OF FUNDS
1	No Projects for Year 5		
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
TOTAL			