

**PROPERTY ACQUISITION INFORMATION FORMAT**

**PART I**

1. Project Number:
2. County:
3. Description of Property:
4. Grantor(s) Name and Address:
5. Grantee(s) Name and Address:
6. County Location:
7. Acreage:
8. Purpose for Acquisition:
9. Demonstrate the need to acquire the property:
10. Purchase Price:
11. Current Year Property Tax Amount:

**PART II**

1. How many sites were evaluated?
2. Please list the selection criteria used to evaluate sites.
3. How was the final selection of the site made?
4. Why was this specific site selected?
5. What is the estimated cost of any construction or renovations to be done on the property and the anticipated source of funds for such work?
6. What are the estimated additional annual operating costs which will result from acquisition of the property and the anticipated source of funds? Explain the factors that determine the cost. If no costs, explain why not.
7. What are the estimated additional annual operating costs which will result from construction/renovation on the property and the anticipated source of funds? Explain the factors that determine the costs. If no costs, explain why not.

